

SEXUAL ASSAULT FORENSIC EVIDENCE TASKFORCE

Special Meeting Agenda
Thursday, March 4, 2021 at 1:30 p.m.
Office of the Attorney General

This meeting will be conducted virtually and will be available for viewing by the press and public online at the following Live Broadcast Link:

Meeting number: 187 705 0030

Password: 5CMdESTf3T5

<https://oagokgov.webex.com/oagokgov/j.php?MTID=m7c285b45e20658f5087642e5df5b81f1>

Join by video system:

Dial [1877050030@oagokgov.webex.com](tel:1877050030)

You can also dial 173.243.2.68 and enter your meeting number.

Join by phone:

+1-415-655-0001 US Toll

Access code: 187 705 0030

This Virtual Regular Meeting is being held consistent with the amendments to the Open Meeting Act, 25 O.S. 2011, § 301 et seq., signed into law by Gov. J. Kevin Stitt on Tuesday, February 10, 2021. See Senate Bill No. 1031, See Senate Bill No. 1031, 2021 O.S.L 3, §3

Members of the Sexual Assault Task Force will be appearing as follows:

Andrea Fielding, OSBI	Attending Via Videoconference
Deputy Chief Jeffrey Becker, Oklahoma City PD	Attending Via Videoconference
Danielle Tudor, Survivor	Attending Via Videoconference
Linda Terrell, Survivor	Attending Via Videoconference
Shelley Miller, Native Alliance Against Violence	Attending Via Videoconference
Jan Peery, YWCA	
By Designee: Amanda Kemp, YWCA	Attending Via Videoconference
Deputy Chief Dennis Larsen	Attending Via Videoconference
Kathy Bell, SANE	Attending Via Videoconference
Melissa Blanton, Office of the Attorney General	Attending Via Videoconference
OK Assoc. of Chiefs of Police	
By Designee: Chief Don Sweger, Guthrie PD	Attending Via Videoconference
Ray McNair, Oklahoma Sheriffs Assoc.	Attending Via Videoconference
Trent Baggett, District Attorneys Council	Attending Via Videoconference
Robert Ravitz Oklahoma County Public Defender	Attending Via Videoconference
Candida Manion, OCADVSA	Attending Via Videoconference
Earl Morrison, CLEET	
By Designee: Trisha Taylor	Attending Via Videoconference
Jari Askins, Administrative Office of the Courts	
By Designee: Debra Charles	Attending Via Videoconference

Chief Brian Swim, Tahlequah PD	Attending Via Videoconference
Sheriff Mike Reed, Mayes County	Attending Via Videoconference
Non-Voting Members	
Sen Kay Floyd (D), OK Senate	Attending Via Videoconference
Rep. Jon Echols (R), OK House	Attending Via Videoconference
Rep. Monroe Nichols (D), OK House	Attending Via Videoconference
Attending Non-Members	
Attorney General Mike Hunter	Attending Via Videoconference
Jeffrey Cartmell, Office of the Governor	Attending Via Videoconference
Jenifer Ellis, Office of the Attorney General	Attending Via Videoconference
Taelyn Langford, Office of the Attorney General	Attending Via Videoconference
Karen Cunningham, Office of the Attorney General	Attending Via Videoconference
Major Greg Johnston, Oklahoma City PD	Attending Via Videoconference
Mistie Burris, OSBI	Attending Via Videoconference
Lori Carter, Office of the Attorney General	Attending Via Videoconference
Alexandra Adkins, Office of the Attorney General	Attending Via Videoconference

In the event electronic communications are lost or compromised or livestreaming is interrupted during the meeting, the Sexual Assault Forensic Evidence Task Force will temporarily recess in order for technical difficulties to be resolved

1. Call to Order
 - a. Roll Call/Establishment of Quorum
 - b. Assurance of Compliance with Open Meeting Act
2. Discussion and Possible Action on October 8, 2020 Regular Meeting Minutes (Attached)
3. Sexual Assault Kit Initiative Updates
 - a. TulSAKI Program:
 - TulSAKI program updates by Lt. Darin Ehrenrich
 - b. Oklahoma City SAK Program:
 - Police Department updates on Oklahoma City’s Program for testing sexual assault kits by Major Greg Johnston
 - c. OAG/OSBI SAKI Team:
 - Update to include inventory status, prioritization of kits for testing, and SAKI program informational meetings with law enforcement agencies and multidisciplinary teams by Jenifer Ellis, SAKI Agent
 - Update to include Victim Advocacy Working Group, victim notification protocol and resources, SAKI informational letters distributed statewide and SAKI hotline/email address for victims and general public by Taelyn Langford, SAKI Victim Advocate

- Update to include information about the Bode Technologies lab, status of outsourced batches and expected testing and results timeline for kits by Mistie Burris, OSBI
4. Update and Discussion on OSBI's SAK Tracking System by Andrea Fielding
 5. Discussion and Possible Action on Statewide Training Plan and the Development of a Workgroup by Melissa Blanton
 6. Announcements
 7. Adjournment

The next Regularly Scheduled SAFE Task Force Meeting is Thursday, April 8 at 1:30 p.m.

**Sexual Assault Forensic Evidence Task Force
Virtual Regular Meeting Minutes**

**Thursday, October 8, 2020
Meeting Held Via the WebEx Virtual Platform**

1. Call to Order

a. Roll Call/Establishment of Quorum

The meeting was held in compliance with the amendments to the Open Meeting Act, 25 O.S. 2011, § 301 et seq., signed into law by Gov. J. Kevin Stitt on March 18, 2020. The meeting was called to order by Attorney general Mike Hunter in accordance with the Open Meeting Act at 1:32 p.m. Members present included Andrea Fielding, Jeff Becker, Linda Terrell, Shelley Miller, Amanda Kemp for Jan Peery, Darin Ehrenrich, Kathy Bell, Melissa Blanton, Ray McNair, Robert Ravitz, Mackenzie Masion for Candida Manion, and Mike Reed. Danielle Tudor, Don Sweger, Trent Baggett, Jesus “Eddie” Campa, Debra Charles and Bryan Swim were absent. Non-voting member Senator Kay Floyd was present. Other attendees included Karen Cunningham, Baylee Williams, Richard Alexander, Taelyn Langford, Jenifer Ellis and Cathy Adams.

b. Assurance of Compliance with Open Meeting Act

Cathy Adams verified compliance with the Open Meeting Act requiring the date, time and location was posted with the Secretary of State on December 13, 2019 at 1:22 p.m. and the notice of the date, time, place and live broadcast links information was posted with the Secretary of State on September 28, 2020 at 3:16 p.m. The notice of the date, time, place and live broadcast links information was posted with the agenda and attachments for the meeting was posted on the Attorney General’s web site and at 8:00 a.m. on October 7, 2020.

2. Discussion and Possible Action on August 13, 2020 Regular Meeting Minutes

Copies of the meeting minutes from August 13, 2020 regular meeting were attached to the posted Agenda and distributed via e-mail to all members for review and consideration. Andrea Fielding made a motion to accept the minutes, Kathy Bell seconded the motion. The motion carried unanimously.

3. Sexual Assault Kit Initiative Updates

a. The TuLSAKI program update was presented by the new Site Coordinator, Lt. Darin Ehrenrich. Lt. Ehrenrich is a veteran law enforcement officer with 12 years of experience within the Tulsa PD. Lt. Ehrenrich’s promotion and assignment as the new TuLSAKI Site Coordinator took effect in late September. The TuLSAKI program has submitted its 3rd phase of inventory of 842 Partially Tested Kits. Testing continues and as of this date, Batch 9 and 10 have been added. Batch 9, consisting of 49 SAKs has been completed and has resulted in 15 CODIS eligible hits. Progress is being made.

b. The Oklahoma City Police Department (OCPD) update was given by Deputy Chief Jeff Becker. Currently, law enforcement has been working with the Oklahoma City Police Department Crime Lab in outsourcing the screening of 477 SAKs. About 1,400 SAKs will be screened taking an approximate 12 months to complete. Oklahoma City has the

resources to follow through this process providing partnership with advocacy and prosecution.

- c. The Attorney General's statewide Sexual Assault Kit Initiative Team updates were given by Cathy Adams and Taelyn Langford. Cathy Adams advised the group that all four phases of the inventory have been completed and submitted to BJA for certification. The completed statewide inventory, not including the cities of Tulsa and Oklahoma City accounted for a total of 3,527 previously unsubmitted/untested for DNA SAKs with dates ranging from 1982 through April 9, 2019. Two bids have been submitted for the outsourcing of a lab to conduct the testing of the unsubmitted/untested kits. Reviews are in the process of being conducted. Meetings with law enforcement agencies have occurred that introduce the OAG Team and have provided opportunities to share information about the SAKI program and opportunities for training and resource sharing. Appreciation was expressed for the hard work put in by the SAFE Task Force and legislative members for the foundation for our sexual assault initiative programs. Taelyn Langford updated the group on advocacy development and implementation. The Victim's Working Group has met and is in the midst of developing its Victim Notification Protocol. The Team shared information with OKCDVSA and the Canadian County CCRT/SART Team about the SAKI grant, assistance capabilities with investigations, victim advocacy and prosecution as well as resource sharing. In addition, work has begun on a comprehensive directory of Sexual Assault Medical Providers/SANEs throughout Oklahoma. A victim has reached out to our program after hearing about the work addressing the testing of unsubmitted SAKs and seems pleased that this issue is a priority.

4. Discussion and Possible Action on Recommendations Addressing Retrieval of Sexual Assault Kits (SAKs) from SANEs by Law Enforcement and Storage Responsibilities for No Report Kits

Jenifer Ellis, of the OAG SAKI Team, presented recommendations to address SAK retrieval by adding a proposed language in a paragraph immediately following the section entitled "SUBMISSION" of the SAFE Task Force approved "State of Oklahoma Guidelines and Procedures for the Collection, Submission and Testing of DNA Evidence Obtain in Connection with an Alleged Sexual Assault" (The Guidelines and Procedures). General Hunter opened the floor for discussion. Amanda Kemp and Kathy Bell would like to see a 24 hour timeline for law enforcement to retrieve Kits from SANEs due to a SANEs lack of secure storage. Kathy Bell moves to propose a 24 hour timeline for LE to pick up SAKs from SANE programs. Mike Reed expressed concern over such a short time line because of the limited manpower of some law enforcement jurisdictions and that the recommendations from this group may lead to issues at trial. Motion was made by Linda Terrell to amend the Motion on the floor to use the suggested language as written in the first bullet of the proposed language with the verbiage "no later than three (3) business days from the collection of the SAK, or as specified by statute." The Amended Motion by Linda Terrell passed with no nays expressed. The suggested language from the motion is to be added to the existing State of Oklahoma Guidelines and Procedures for the Collection, Submission and Testing of DNA Evidence obtained in Connection with an alleged Sexual Assault upon approval by OSBI, the author of the document. Maintenance and/or storage responsibilities were not specifically addressed during this meeting.

5. New Business

There was no new business

6. Announcements

The next SAFE Task Force meeting is scheduled for the second Thursday the 13th of November, 2020 at 1:30 p.m.

7. Adjournment

Meeting Adjourned was announced by Attorney General Hunter at 2:19 p.m.