

**Joint Meeting of the Oklahoma Child Death Review Board  
and  
The Domestic Violence Fatality Review Board**

**REGULAR MEETING**

**MINUTES  
July 29, 2021  
9:07 AM – 11:42 AM**

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**CDRB MEMBERS PRESENT:** Lindsey Adamson, Trish Valera for Justin Brown, Susan Damron, Justin Kemp for Mike Fields, Bonni Goodwin, Donna Glandon for Rachel Holt, Jennifer Hardin for Annette Jacobi, Nikki Kinsler, Joyce Marshall, Beth Martin, Scott Melson, Cindy Nocton, Lisa Barton for Eric Pfeifer, Susan Schmidt, Jolianne Stone, Brandi Woods-Littlejohn for Tracy Wendling, Emily Nichols for Tracy Wendling

**DVFRB MEMBERS PRESENT:** Melissa Blanton, Laura Kuester, Angela Beatty, Brandon Pasley, Lauren Garder, Asma Sharif, Patricia Valera for Jennifer Postelwait, Donna Glandon, Beth Green, Scott Hawkins, Martina Jelley, and Brandi Woods-Littlejohn for Tracy Wendling, Emily Nicholls for Tracy Wendling

**STAFF:** Katy Fortune (DVFRB PM), Anthony Hernández Rivera (DVFRB RA), Lauren Anderson (OAG VSU Intern), Abigail Anderson (OAG VSU Intern), Lisa Rhoades (CDRB PM)

**GUEST:** Misty Feller (Tinker AFB Family Advocacy Program)

**I. Call to Order, quorum check, Oklahoma Child Death Review Board**

Susan Schmidt, Vice-Chair, called the meeting to order at 9:07 am. Introductions were made in lieu of roll call. A quorum was present.

**II. Call to Order, quorum check, Oklahoma Domestic Violence Fatality Review Board**

Beth Green called the meeting to order at 9:08 am. Introductions were made in lieu of roll call. A quorum was present.

**III. Review and Approval of the Minutes from the July 16, 2020 Joint Meeting**

(CDRB) Susan Damron made a motion at 9:13 am to approve the July 16, 2020 joint meeting minutes of the Domestic Violence Fatality Review Board and the Child Death Review Board. Motion seconded by Scott Melson.

Lindsey Adamson	Yes
Trish Valera	Yes
Susan Damron	Yes
Justin Kemp	Yes
Bonni Goodwin	Abstain
Donna Glandon	Yes
Jennifer Hardin	Yes
Nikki Kinsler	Yes
Joyce Marshall	Yes
Beth Martin	Abstain
Scott Melson	Yes
Cindy Nocton	Yes
Lisa Barton	Yes
Susan Schmidt	Yes
Jolianne Stone	Abstain
Brandi Woods-Littlejohn	Yes

**Motion passed**

The DVFRB made a motion at 9:13 am to approve the July 16, 2020 joint meeting minutes of the Domestic Violence Fatality Review Board and the Child Death Review Board. Motion was seconded.

Melissa Blanton	Yes
Patricia Valera for Jennifer Postelwait	Abstain
Lauren Garder	Yes
Donna Glandon	Yes
Beth Green	Yes
Scott Hawkins	Yes
Martina Jelley	Yes
Laura Kuester	Yes
Brandon Pasley	Yes
Asma Sharif	Abstain
Emily Nicholls	Yes

**Motion passed**

**IV. Consideration of Motion to Adjourn to Executive Session for the Purpose of Case Review (pursuant to 25 O.S. sec. 307 (C)(8)) and 22 O.S. § 1601)**

Brandi Woods-Littlejohn made a motion at 9:15 am to go into Executive Session. Motion seconded by Joyce Marshall.

Lindsey Adamson	Yes
Trish Valera	Yes
Susan Damron	Yes
Justin Kemp	Yes
Bonni Goodwin	Yes
Donna Glandon	Yes
Jennifer Hardin	Yes
Nikki Kinsler	Yes
Joyce Marshall	Yes
Beth Martin	Yes
Scott Melson	Yes
Cindy Nocton	Yes
Lisa Barton	Yes
Susan Schmidt	Yes
Jolianne Stone	Yes
Brandi Woods-Littlejohn	Yes

**Motion passed**

**Note: Guest Misty Feller left the meeting just before the Boards began voting to adjourn to Executive Session.**

The DVFRB made a motion at 9:15 am to move into Executive Session. Motion was seconded.

Melissa Blanton	Yes
Patricia Valera	Yes
Lauren Garder	Yes
Donna Glandon	Yes
Beth Green	Yes
Scott Hawkins	Yes
Martina Jelley	Yes
Laura Kuester	Yes
Brandon Pasley	Yes
Asma Sharif	Yes
Emily Nicholls	Yes

**Motion passed**

Staff of both Boards were present for Executive Session.

- i. Continue review and discussion on joint case #180004 (DVFRB)/18-B-37-03-2019-00050 (CDRB)
- ii. New review and discussion on joint case #190058 (DVFRB)/19-B-37-03-2021-00046 and 19-B-37-03-2021-00047 (CDRB)
- iii. Return from Executive Session at 11:41 a.m., after DVFRB lost quorum.

#### **V. Action Items from Executive Session**

(CDRB) Brandi Woods-Littlejohn made a motion at 11:41 a.m. to close cases # 19-B-37-03-2021-00046 and 19-B-37-03-2021-00047. Motion seconded by Joyce Marshall.

Lindsey Adamson	Yes
Trish Valera	Yes
Susan Damron	Yes
Justin Kemp	Yes
Bonni Goodwin	Yes
Donna Glandon	Yes
Jennifer Hardin	Yes
Nikki Kinsler	Yes
Joyce Marshall	Yes
Beth Martin	Yes
Scott Melson	Yes
Cindy Nocton	Yes
Lisa Barton	Yes
Susan Schmidt	Yes
Jolianne Stone	Yes
Brandi Woods-Littlejohn	Yes

**Motion passed**

#### **VI. New Business**

There was no new business for either Board.

#### **VII. Adjournment**

(CDRB) Brandi Woods-Littlejohn made a motion to adjourn at 11:42 am. Motion seconded by Joyce Marshall.