**Oklahoma Overdose Fatality Review Board**

**Meeting Minutes**

**Sixth Meeting – November 13th, 2020**

The Opioid Overdose Fatality Review board held its sixth meeting at 1:00pm via WebEx, and was held consistent with the amendments to the Open Meeting Act, 25 O.S. 2011, § 301 *et seq*., signed into law by Gov. J. Kevin Stitt on Wednesday, March 18, 2020. *See* Senate Bill No. 661, 2020 O.S.L 3, §3. The agenda was posted on the Attorney General’s website 24 hours in advance in accordance with 25 O.S. § 311. The meeting notice was sent to the office of the Oklahoma Secretary of State, also pursuant to 25 O.S. § 311, and was date-stamped by that office on November 9, 2020 at 3:06pm.

Members present: Deputy Attorney General Lori Carter, Buffy Heater, OBN Deputy Director Bob Cook, Andrea Hamor Edmondson, Jessica Hawkins, Dr. Timothy Moser, Jennifer Postlewait, Shannon Desherow, Sheriff Derek Manning, Dr. Kevin Taubman, Dr. Jason Beaman, Sheila St. Cyr, and Judge Paul Hesse.

**Call to Order and Welcome 1:03pm**

Dr. Beaman called the meeting to order and welcomed the group. He thanked the Attorney General’s Office and the Department of Mental Health and Substance Abuse Services for their work on the virtual meeting. He informed members that this will be the last virtual meeting due to the Open Meetings Exception expiring, and Deputy AG Lori Carter confirmed.

**Roll Call, Statement of Compliance with Open Meetings Act, and Recognition of a Quorum 1:05pm**

Megan Wurzer, Senior Prevention Field Representative with the Oklahoma Department of Mental Health & Substance Abuse Services, called roll and there was a recognition of a quorum. Lori Carter, Deputy Attorney General, confirmed that the meeting was in compliance with the Open Meetings Act, and she reminded members to turn on their audio and video**.**

**Approval of Minutes from November 15th, 2019 Meeting 1:10pm**

Deputy Director Cook moved to approve the minutes from the previous meeting (January 17, 2020). Judge Hesse seconded. The minutes were unanimously approved by the Board at 1:11pm.

**Consideration, Discussion, and Possible Action on Motion to Adjourn to Executive Session Pursuant to 25 O.S. Supp. 2018, § 307C(10) for the purpose of reviewing cases 1:11p.m.**

Deputy AG Lori Carter moved to enter in to Executive Session. Dr. Taubman seconded the motion. All members voted in favor.

**Action to Return to Open Session 2:40pm**

Dr. Taubman moved to return to Open Session. Dr. Moser seconded the motion. All members voted in favor.

**Return to Open Session 2:42pm**

**Presentation, Discussion and Possible Action on Legislative Proposals SB1277 and SB1843 by Deputy Attorney General Lori Carter 2:42pm**

Deputy AG Carter explained that SB1277 by Senator Dave Rader and Representative Jon Echols is a cleanup bill that would allow this group to access PMP information. She asked the group if they would like to voice their approval in the next session, and stated that she was unaware of any opposition to the bill. Dr. Beaman replied that it would be helpful.

She also explained the provisions of SB1843 by Senator Chuck Hall and Representative Gary Mize, which would add the Oklahoma Association of Narcotics Enforcers (“A-One”) President to the Board. She has spoken with Representative Mize, and he does plan to carry that bill again this session. Deputy AG Carter also mentioned that we do not have a Pharmacy Board member or designee, and that would be helpful. Dr. Taubman and Dr. Beaman agreed. Dr. Taubman expressed concern over a possible voting tie, and Deputy AG Carter said the chairperson is non-voting except for instances of a tie, so we would have 21 voting members and thus no issues. Sheriff Manning moved to support both pieces of legislation. Dr. Taubman seconded the motion. All members voted in the affirmative. Ms. St. Cyr abstained.

**Discussion on December 11, 2020 Opioid Overdose Fatality Review Board Meeting location 2:52pm**

Dr. Beaman reiterated that the next meeting must be in-person, and that the group is looking for a large space to allow for social distancing. Dr. Taubman expressed concern about meeting in person given the high number of COVID-19 cases in the state. Deputy AG Carter explained that the allowances for virtual meetings expire on the November 15, 2020, and while certain members can still meet remotely, a majority must be meeting in one place. She emphasized that those attending remotely must be in a public place and that information about how and where they are participating must be posted and cannot be changed. Dr. Beaman said that OSU-OKC could be a potential option. He stated that we will be socially distanced and documents will be dispersed beforehand. Dr. Beaman emphasized that these measures will require additional responsiveness from members.

**Discussion and Possible Action on Opioid Overdose Fatality Review Board Meeting Schedule for 2021 2:59pm**

Deputy AG Lori Carter presented the proposed meeting dates for 2021: January 15, April 16, July 16, and October 15. Dr. Moser asked about attendance at these meetings and social distancing. Dr. Beaman said social distancing will be enforced and the public will be sent out during executive session. Deputy AG Carter stated that all members must be in the same room and additional rooms cannot be used. Ms. St. Cyr asked how members attending remotely would attend the executive session, and Deputy AG Carter said she would look into it, but suggested that those members enter a private room for the executive session and then return for open session. She told members that additional guidance will be provided as the meeting approaches. Dr. Beaman asked if the Attorney General’s Office could be a potential second meeting location for those attending remotely, and Deputy AG Carter responded that it could possibly be used based on scheduling and the number of people attending. Sheriff Manning moved to approve the dates. Deputy AG Carter seconded the motion. The meeting dates were approved at 3:09pm.

**Adjournment**

Deputy AG Carter told the group that a special meeting will be held on December 11th at 1:00pm and moved to adjourn the meeting. Sheriff Manning seconded the motion. The meeting adjourned at 3:09pm.