

Oklahoma Domestic Violence Fatality Review Board

313 N.E. 21st Street, Oklahoma City, Oklahoma 73005
(405) 522-1984 FAX (405) 557-1770

SPECIAL MEETING MINUTES

November 13, 2020

Meeting Venue: *The Virtual Meeting was hosted on the WebEx Platform*

MEMBERS

Blanton, Melissa (OAG) [P]	Jelley, Martina (OSMA) [P]	Bardin, Tania (NAAV) [P]
Combs, Brandie (OSDH) [A]	Mueller, Karen (OBA) [P]	Coffey, Sara (OOA) [P]
Edstedt, Marissa (DHS) [P]	Pasley, Brandon (OCADVSA) [P]	Harrison, Shelly (NAAV) [P]
Garder, Lauren (ODMHSAS) [P]	Smith, Jeff (DAC) [P]	Kuester, Laura (OCADVSA) [P]
Glandon, Donna (OJA) [P]	Sweger, Don, (OACP) [A]	
Green, Beth (OSBI) [P]	Wilson, Janet (ONA) [P]	
Harrison, Marc (OCME) [P]	Warren, Mike (OSC) [P]	
Hawkins, Scott (OSA) [A]	Woods-Littlejohn, Brandi (IPS) [P]	

I. Call to Order and Confirmation of Compliance with Open Meeting Act

Chair Beth Green presided over the special meeting of the Oklahoma Domestic Violence Fatality Review Board, held virtually hosted on the WebEx virtual platform on November 13, 2020. Notice of the meeting was posted with the Oklahoma Secretary of State and the date, time, place and agenda for the meeting was posted more than twenty-four (24) hours in advance, on the web site of the Office of the Attorney General. Chair Green called the meeting to order at 1:02 p.m.

II. Roll Call, Establishment of Quorum and Introduction of Members

Sarah Samples, OAG Staff, called the roll. Quorum was achieved with fourteen (14) members present. Member Janet Wilson joined the meeting at 1:07 p.m., member Karen Mueller joined at 1:10 p.m. and member Mike Warren joined the meeting at 1:11 p.m. making the total member count seventeen (17). Member Sara Coffey left the meeting at 2:30 p.m. Others present included OAG staff members Sarah Samples and Anthony Hernandez. OAG intern Isaac Minjarez was also in attendance.

III. Discussion and Possible Action on Approval of Minutes from September 23, 2020 Regular Meeting*

Jeff Smith moved to approve the minutes of the September 23, 2020 meeting. Brandi Woods-Littlejohn seconded the motion. The motion was approved by roll call vote (15 Aye, 2 Abstain, 0 Nay).

IV. Consideration of Motion to Adjourn to Executive Session

Pursuant to 25 O.S. § 307B for the purpose of case review

- a. Mike Warren moved that the Board go into Executive Session to review cases. Brandi Woods-Littlejohn seconded the motion. The motion was approved by roll call vote (17 Aye, 0 Abstain, 0 Nay). The Board adjourned to executive session at 1:14 p.m.
- b. Review and discussion of case #180070.
- c. The Board came out of the executive session at 2:22 p.m.
- d. Chair Green called for Board action as a result of Executive Session.
- e. No action was taken.

V. Discussion on Remaining 2020 Meeting Dates

Melissa Blanton announced that the regularly scheduled November 18 meeting has been cancelled due to the expiration of the special rules allowing for virtual open meetings. General discussion was held and members agreed there was no need to meet again in 2020.

VI. Discussion on Proposed 2021 Meeting Dates

Melissa Blanton provided the members with a list of potential 2021 meeting dates and announced that she was in communication with the Child Death Review Board to determine which joint meeting dates work best for their board members for the January and July joint meetings. Ms. Blanton announced that the schedule of meetings for 2021 would be filed with the Secretary of State during the first part of December.

VII. Discussion on Board Recommendations for 2020 Annual DVFRB Report

Board members discussed potential recommendations for the annual report. General conversation was held regarding firearms usage and proposed steps that could be taken by courts to determine if guns are present and processes to legally remove them from offenders to reduce the risks in domestic violence situations. Additional conversations were held regarding probation and parole personnel and their ability to monitor whether offenders have access to firearms when lethality indicators are present. Lethality assessments were also discussed, including the idea that formal analysis of dangerous situations should be implemented for courts to determine the setting of bond amounts and conditions. Further discussion was held regarding current statutes that govern the setting of bond and the seizure of weapons used to commit a crime of domestic abuse. Board members agreed that a uniform bond schedule should be used by courts requiring a minimum bond amount be set in all domestic abuse criminal cases. Further suggestions included requiring training for judges and courts on the lethality assessment and current statutory requirements. Additional discussion was held specifically on the provision of training for law enforcement on domestic violence response and investigation, specifically on the use of the lethality assessment protocol to reduce dangers and provide safety measures for victim immediately at the scene of an incident.

Members agreed that Attorney General staff would compile draft recommendations based on feedback and discussions from the board members and that follow up suggestions and input would be accepted via email.

VIII. Announcements

Melissa Blanton reminded everyone that the Partners for Change virtual conference begins on Monday and will be held November 16 – 18, 2020. No other announcements were made.

IX. Adjournment

Mike Warren made a motion to adjourn. Brandi Woods-Littlejohn seconded the motion. Chair Beth Green declared the meeting adjourned at 3:37 p.m.